



BETTER ATHLETES
BETTER PEOPLE

Registration Timeline

Four months before registration

- Determine location
- Make flyers/promotional items
- Make registration forms

Two months before registration

- Begin general league promotion
- Check school enrollment and get permission to distribute flyers at schools

One month before registration

- Distribute flyers (Hard copies, email, etc.)
- Hang registration signs/promotional items
- Send out registration public service announcements
- Find volunteers for registration
- Find cash drawer and other supplies

Day of registration

- Bring supplies
- Set-up signage
- Check for accuracy on registration forms
- Verify ages of registrants

For more Resources, visit: www.PCDevZone.org
For more information on Positive Coaching Alliance, visit: www.PositiveCoach.org